

Academic Credit – BDES Direct Entry Application Form

Prior to submitting this application, please read the Academic Credit Recognition of Prior Learning Policy.

- This form is to be used if you have completed the following levels of accredited certification: Diploma, Advanced Diploma or Bachelor award in your preferred specialisation and if applying for academic credit of 2 or more study periods
- Depending on the qualification you have completed, you may be eligible for the following levels of academic credit:
 - Diploma – max 2 study periods
 - Advance Diploma – max 3 study periods
 - Bachelor – up to 5 study periods*
- With this application, you will need to supply a certified copy of your academic Transcript showing all subjects under taken to complete your qualification as well as a copy of your Certificate/Testamur
- After submission, you may be asked to supply subject descriptors of subjects undertaken in your course of studies and or submit samples of previously assessed work to assist in your application assessment
- To meet the academic requirements of the Bachelor award – you may be required to undertake the Whitehouse Bridging program or Design Context subject(s).

Applicant Details

Given Name(s):		Family Name:	
Address:			
Suburb:	State:	Postcode:	
Email:	Mobile:		
Student No (if existing student):	Campus:	☐ Sydney	☐ Melbourne ☐ Brisbane
Specialisation:	☐ Fashion	☐ Interior	☐ CD&S

Details of Previous Accredited Studies (current qualification)

Indicate in the space provided, the relevant learning undertaken at an institution or provider.

Institution Name:	
Award / Course Title:	
Country of Study:	State (if Australia):
Final year of study:	
Final year of study:	☐ Completed ☐ Not completed

Details of Skill Recognition (Professional and Work Experience)

This information may be used in conjunction with your current qualification. Indicate in the space provided any work experience, and/or professional employment that provides evidence of skills attained and attach proof/support documentation such as references, awards etc.

Employer:	
Address:	
Contact Name:	Title:
Contact Details:	
Summary of Duties:	

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Application for Academic Credit

Please indicate below the level of academic credit you are applying for. Refer to the Course or Academic Director and/or Whitehouse Institute website for subject no/name and descriptors.

RPL	Subject No	Subject Name	When
	DC1	Design Contexts 1	Study Period 1
	DI1	Illustration for Design 1	Study Period 1
	DD1	Digital Design 1	Study Period 1
	F1/I1/S1	Design Methods and Processes	Study Period 1
	FW1/IW1/SW1	Fashion/Interior/Style Workshop 1	Study Period 1

	DC2	Design Contexts 2	Study Period 2
	DI2	Illustration for Design 2	Study Period 2
	DD2	Digital Design 2	Study Period 2
	F2/I2/S2	Design Ideas and Concepts	Study Period 2
	FW2/IW2/SW2	Fashion/Interior/Style Workshop 2	Study Period 2

	DC3	Design Contexts 3	Study Period 3
	DI3	Illustration for Design 3	Study Period 3
	DD3	Digital Design 3	Study Period 3
	F3/I3/S3	Fashion/Interior/Style Design 3	Study Period 3
	FW3/IW3/SW3	Fashion/Interior/Style Workshop 3	Study Period 3

	DC4	Design Contexts 4	Study Period 4
	DI4	Illustration for Design 4	Study Period 4
	DD4	Digital Design 4	Study Period 4
	F4/I4/S4	Fashion/Interior/Style Design 4	Study Period 4
	FW4/IW4/SW4	Fashion/Interior/Style Workshop 4	Study Period 4

	DC5	Design Contexts 5	Study Period 5
	DI5	Illustration for Design 5	Study Period 5
	DD5	Digital Design 5	Study Period 5
	F5/I5/S5	Fashion/Interior/Style Design 5	Study Period 5
	FW5/IW5/SW5	Fashion/Interior/Style Workshop 5	Study Period 5

	DC6	Design Contexts 6	Study Period 6
	DI6	Illustration for Design 6	Study Period 6
	DD6	Digital Design 6	Study Period 6
	F6/I6/S6	Fashion/Interior/Style 6	Study Period 6
	FW6/IW6/SW6	Fashion/Interior/Style 6	Study Period 6

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Declaration

I hereby declare that I have read the Academic Credit/Recognition of Prior Learning information and that the information provided by me is true and correct, without amendments, and complete to the best of my knowledge. I acknowledge if an application for Academic Credit is successful, a result of Advanced Standing will be recorded against the relevant subject(s). Provided academic credit is approved before the census date, the subject(s) will be removed from the student load and therefore not incur a debt/fee. If paid upfront, the pre-paid fee for approved subjects will be refunded. If an application for Academic Credit is submitted and/or approved after the census date, the debt/fee will still apply regardless of outcome. In some cases, previous experience/qualification may only provide partial recognition for a submit. Under these circumstances, partial approval will be recorded, but there is no reduction in the fees for that subject of study.

Student Signature:

Date:

OFFICE USE ONLY

Academic Credit – Study Period 1

☐ Approved

☐ Not Approved

☐ DC1

☐ DD1

☐ DI1

☐ Design 1

☐ Workshop 1

Notes:

Academic Credit – Study Period 2

☐ Approved

☐ Not Approved

☐ DC2

☐ DD2

☐ DI2

☐ Design 2

☐ Workshop 2

Notes:

Academic Credit – Study Period 3

☐ Approved

☐ Not Approved

☐ DC3

☐ DD3

☐ DI3

☐ Design 3

☐ Workshop 3

Notes:

Academic Credit – Study Period 4/5/6

☐ Approved

☐ Not Approved

Notes:

Reviewed by:

Date:

Approved by:

Date:

Office Use Only

Date received:

Student file updated:

Date Student notified:

Students will be required to comply with the Whitehouse Institute of Design code of Conduct and all relevant policies and procedures.

This procedure is governed by the:

- [Academic Credit Recognition of Prior Learning Policy](#)
- [Selection and Admissions Policy](#)
- [Whitehouse Code of Conduct \(students\)](#)